

Restructuring Timeline

March 29 Board/Stakeholders' Meeting:

Widely publicized including organizing to bring out multiple folks from member organizations, DONE

April 23 Board Meeting:

1. Present proposal addressing priorities raised 3/29, DONE
2. Decision to proceed with changing the bylaws, DONE

Between the April and May board meetings,

representatives will continue to communicate with their groups/constituencies regarding the recommendations put forth to address the issues and priorities raised at the stakeholders' meeting and through other feedback. Specific bylaw changes addressing the restructuring proposal raised at the 4/23 meeting will be drafted and made available as soon as possible. All of the representatives indicated this would be before their next NA meeting. HEADS UP! The co-chairs will be distributing these details by e-mail by the week of May 9th, DONE

May 24 Board Meeting:

1. Decision on specific bylaw changes, pending agreement and readiness of each representative (WE WILL NOT BE READY- JUNE HOWEVER WILL BE THE DECISION)
2. Seat Nominating/Recruitment Committee (WE MAY NOT DO THIS UNTIL JUNE)

June 19 Board Meeting:

1. Decision on specific bylaw changes
2. Elect board members (MAY BE DELAYED UNTIL JULY)
3. Operating under new structure by the end of the meeting

July:

Celebrate! *Maybe we should celebrate with a benefit party/concert?*

If you can help organize the celebration, please talk to an officer or staff. Thank you!!

EINPC Board Restructuring Proposal Summary

2 "branches" with some but not complete overlap: Community Council & Governing Board

OVERALL OPERATING STRUCTURE:

Decision making model - simple majority voting to move process forward (*rather than consensus, which has bogged us down without adequate understanding and experience using the consensus decision making model*).

GOALS OF RESTRUCTURING:

Reasons for Creating the Community Council:

- 1) To focus on area-wide issues
- 2) To improve neighborhoods' communication with one another
- 3) To promote the sharing of information between neighborhood organizations
- 4) To promote capacity building of neighborhood organizations
- 5) To build diversity and facilitate outreach (especially with marginalized communities of people in east Madison)
- 6) To develop sustainable leadership of the coalition and within the east Madison community
- 7) To improve trust and collaboration between neighborhood organizations
- 8) To create a way for the coalition to take action together on issues or positions in which there is common ground and in which groups can support one another.

Reasons for Creating the Governing Board

- 1) To promote efficiency of the organization
- 2) To promote fiduciary and governing responsibility of the EINPC

COMMUNITY COUNCIL (CR)

Membership and Voting: *Similar to EINPC's current board, but membership can be more inclusive because of fewer governing responsibilities*

- 1) Each seat has ONE vote (member organizations determine their own representation and therefore will also determine how to handle their voting)
- 2) Member Organizations:
 - a. Any NA in EINPC's boundaries (currently 11)
 - b. 5-10 At-large organization members. 1) To represent geographical areas within the boundaries of the Organization not represented by a neighborhood association; (2) to reflect the diversity of the East Isthmus Community; and (3) to represent East Isthmus businesses and business associations. The Community Council will determine which Resident At-Large organization, association, business, or individual will be allotted a Seat on the Community Council.

Responsibilities & Tasks:

- 1) To identify the needs and desires of the Corporation
- 2) To monitor the actions taken by the Governing Board
- 3) To nominate and elect members of the Governing Board

- 4) To nominate and elect at-large members of the Community Council

Accountability:

The Community Council Representatives are held accountable to the people or organization representing their Community Council seat.

Functionality of Community Representatives

- 1) Bi-monthly meetings are facilitated and organized by staff
- 2) There are no elected officials of the Community Council

Meetings:

- 1) Bi-monthly & organized by staff: staff works in advance by contacting member organizations to develop agenda, showcase items, etc.
- 2) Meetings are encouraged to have break out groups on issues or skills

Sub-committees / Action Groups [open to GB]:

- 1) Nomination committee
- 2) Fall forum/ issue organizing committee
- 3) Action Groups [open to GB]
- 4) Etc.

Reporting:

- 1) Members are responsible to bring information from and report back to their representative orgs
- 2) Members may attend Governing Board meetings

GOVERNING BOARD (GB)

Membership and Voting:

- 1) Each member holds ONE vote
- 2) Members of the GB are elected by the CR
- 3) Members of the GB are not required to be a CR
- 4) People with expertise are encouraged to be recruited

Responsibilities & Tasks:

- 1) Ultimately, the responsibilities and tasks of the Governing Board are to be directed by the Community Council
- 2) To create and monitor the Organization's annual budget
- 3) To evaluate and supervise the Organization's Executive Director
- 4) To manage all aspects of the Organization's fiduciary responsibilities, including fundraising
- 5) The Governing Board is accountable for the Corporation's activities

Accountability:

The Governing Board is held accountable to the Community Council. They are responsible for the Corporation's activities.

Governance of GB

- 1) Elected by the CR

- 2) GB will elect officers of GB

Meetings:

- 1) Monthly & chaired by elected officers

Sub-committees / Action Groups [open to CR]:

- 1) Hiring Committee
- 5) Fundraising Committee
- 6) Finance/Budget Committee
- 7) Action Groups [open to CR]

Reporting:

- 1) Members are responsible to report to Executive Director
- 2) Members may attend CR meetings

STAFF/ED Organizer

Goals:

- 1) To be the “glue” of the organization
- 2) To manage and run the organization

Responsibilities & Tasks:

- 1) Please see Job Description
- 2) Will facilitate the CR board meetings
- 3) Will communicate between CR and GB
- 4) Will be the voice of EINPC

Governance of Staff

- 1) GB hires, supervises, and evaluates Community Organizer/Executive Director